

**Hudson Public Library  
Board of Library Trustees  
Minutes  
August 18, 2010 - 3:00 p.m.**

**MINUTES:** June 8, 2010 were read and approved by the Board. (July 21<sup>st</sup> meeting canceled)

**COMMUNICATIONS:**

The July & August *Book Page* was distributed. Eight news articles and photos for various adult and children's summer programs were reviewed. The August contest sample featuring Mark Twain trivia was handed out to the Trustees for their amusement. The winning bid for the window project came from Coulter Construction in Billerica, MA. Although 18 contractors pulled bid plans only Coulter Construction submitted a bid. The Selectmen awarded the contract for \$115,000 on August 2. The bid was for \$180,200 including Phase 1 & 2 plus the alternates. Michelle Ciccolo is planning on submitting a grant request to CPA for \$61,000 to help us finish the project. A pre-construction was held with Derek Coulter, Kerin Shea and Glenn Davis to review the site and discuss project details. Installation is expected to begin at the end of September. The new roof for the Carnegie building has been approved by the Historic District Commission and the Selectmen awarded the contract to SOM Construction Enterprises, Inc. in the amount of \$79,497. Peter Pistorino sent two of his school department employees to repair and rebuild the roof foundations over the front door and children's room entrance in preparation for the new roof. Trisha has submitted a grant to UPS to fund the ESOL program for the next year. Lily Veruki, a member of the Friends and a UPS employee suggested that we submit a request. The building security system has been experiencing some false alarms this summer. Warren Security examined the system and recommended that we replace all seven of the motion detection monitors for a cost of \$125 each. The Trustees unanimously approved this expenditure. Trisha will make the arrangements for the repairs.

**OPERATIONS:**

The expenditures for June 30<sup>th</sup> and August 13<sup>th</sup> were reviewed. We returned \$2,105.87 in personnel money and \$321.07 in expense money to the town at the end of FY09.

The Friends of the Library held their annual used toy sale during Hudson Fest on Saturday, June 5<sup>th</sup>. This year they made \$957 which is triple last year's earnings. Deborah and Trisha attended a one day information technology meeting in Portland, Maine hosted by the New England Library Association. The topics concerned reading and research in the digital age. Summer reading signup started on Monday, June 7<sup>th</sup> for all age groups. The elevator was inspected on Friday, June 25<sup>th</sup>. It passed with no problems. Cora has purchase two new reference databases for the upcoming year; P4Antiques and Mango Languages. Mango Languages is an on-line language learning database available to home users. It offers two types of courses; basis (quick phrases &

vocabulary for travel) and complete. The Antique database contains color photos, with approximately 300 categories, useful for checking prices and latest auction sale results. Cora spoke at the July 13<sup>th</sup> Job Seekers Network meeting and gave an overview of library resources available for job hunters. Laura Kischitz, co-founder of Sustainable Life Solutions and Bolton resident, presented a program on Going Green around the Home on Saturday, July 24<sup>th</sup>. Laura gave tips on reducing energy costs, carbon emissions, consumption and toxins in the house. The annual ARIS report was mailed to the MBLC on July 28<sup>th</sup>.

**OLD BUSINESS:**

As of the end of July, the Safari group has read 19,770 books and the Survivor group has spent 4,800 hours reading. With the exception of Bingo the programs have been popular. The Children's Room has offered a weekly Laptime and Sing-along, crafts for the younger children and a science program for the older kids. The entertainers have included Curious Creatures, Mike Bent's Abrakidabra, Go Green with Suzy Becker and Yo-Yo ABCs. The survey results have been compiled by Corrine and Deborah. We received approximately 425 evaluations both on survey monkey and on paper. Overall the staff, services and building have been praised. The results will be used to formulate our Long Range Plan for FY12 to FY16 due in October. Deborah and the staff have been working with Liz Gallagher to redesign the Library website.

**NEW BUSINESS:**

The Children's Room received an LSTA grant for \$7,500 for a Mother Goose on the Loose Program. This is a highly structured, well tested story hour program that we will begin offering this fall. Staff training and class materials are also included in the grant funding.

Trisha gave draft copies to the Trustees to review and critique before the next meeting.

**NEXT MEETING:** Wednesday, September 15, 2010 at 3:00PM.